



2018 Grant Process Overview

1. Letter of Intent to apply — Date Due: **October 11**

Applicants must submit a Letter of Intent to apply along with the copies of the following document:

- Dept. of Treasury Letter affirming your organization is a tax exempt public charity under section 501c3
- Upon review of the Letter of Intent, ***invitations will be sent to those who are asked to apply***

2. Grant Applications submitted to be reviewed — Date Due: **November 8**

Include the following with the grant application:

- IRS 990 forms for the past two years
- Financial statement for the past two years

NOTE: Grant applications will not be accepted if received after **November 8**.

Approved Grant Applications – finalists will be notified by **November 15**.

3. Eligibility

- Organization eligible to apply for the Impact 100 Dent County grant must be:
 - A 501c3 status organization
 - Based in or operating in Dent County and impacting Dent County residents
- Projects **eligible** for the Impact 100 Dent grant must:
 - Serve residents of Dent County
 - Expend funds within 12 months of awarded date
 - Qualify in one of the following focus areas:
 - Arts, Culture, Tourism – initiatives that cultivate, develop and enhance the cultural and artistic and tourism climate of Dent County.
 - Park, Recreation, Community Betterment – Initiatives that will restore, preserve, revitalize or enhance the facilities, surroundings and/or recreational opportunities of the Dent County.
 - Education – initiatives that further the educational process or improve access to education for children and/or adults in Dent County.
 - Health and Wellness – Initiatives that improve the mental and or physical well-being of persons living in Dent County.
 - Families—initiatives that strengthen and enhance the lives of families living in Dent County.

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- Projects **NOT ELIGIBLE** FOR THE Impact 100 Dent grant, include grants for:
 - Debt reduction or operational deficits
 - General operating expenses or overhead
 - Individuals
 - Endowment funding
 - Refinancing
 - Political activity
 - Faith-based projects which require a person to be of that particular faith
 - Capital improvements or renovations to property where the organization does not own or have at least a five year lease.

4. Review of Application

- The Impact 100 Dent Selection committee will review the grant applications and will select finalists from the focus areas.
- The Selection Committee may contact finalist applicants to schedule site visits.
- Projects will be evaluated on program quality, community impact, and overall impression.
- Finalists will be notified by phone prior to the press release (date to be announced)

5. Finalist Presentations and Selection

- The Selection Committee will comprise summaries of the finalist applications to be provided to voting members of Impact 100 Dent County.
- Grant finalists will make a five-minute presentation (voice only – no props) at the Impact 100 Dent County Annual Meeting.
- Impact 100 Dent County members will vote by individual ballot at the annual meeting in December and the winning project(s) will be selected by majority vote.

6. Reports and Evaluations

- Prior to the release of grant funds, each recipient must complete the *Impact 100 Dent grant agreement form*. Grantees must submit quarterly reports on implementation and progress of the project to Impact 100 Dent County Community Foundation Board.
- When the project is complete, or funds are fully expended, the grantee must submit a final report.

For any questions about the grant process, contact Mary Beth Cook, mbcook16@gmail.com.